

**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**October 25, 2006**  
**6:00 p.m.**

**A. Call to Order & Roll Call**

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on October 25, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Boyer  
Director Kelly  
Director Rubin  
Director Thomas

General Manager Holmes, Assistant Secretary Gipson, and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Ridley gave the Sheriff's Report for September 2006 and updated the Board on October activities. The written report is on file with the District Office. He also introduced Sergeant Mike Ellsworth, the Station's new Liaison Sergeant, who has already met with General Manager Holmes to discuss Sheriff's services within the District.

Discussion followed regarding the emergency services being provided, including the mechanics of the routing of 911 calls. Sergeant Ellsworth will research the protocol of the various responding agencies and report his findings at the November Board Meeting.

**C. Public Expression**

None.

**D. Information Only**

The Financial Reports and the Statements of Reimbursement and Investment Policy were received by the Board.

**E. Consent Calendar**

Motion was made by Rubin, seconded by Thomas, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

None.

**G. LAFCO Representation**

Assistant Secretary Gipson presented the ballots and several letters of introduction and support for candidates in the LAFCO election of Special District and Alternate Special District Members. The Board took no action on the election, and directed Staff to contact LAFCO and request that election information be received in a timely manner.

**H. CSDA Committee Appointments**

Assistant Secretary Gipson explained that the California Special Districts Association is soliciting volunteers to sit on their various committees which meet in Sacramento on an as needed schedule. The Board took no action.

**I. Award of Contract: Via Vaquero**

General Manager Holmes reported that there were nine approved bidders for this project, and five bids were received. The low bidder was IPS, Inc. in the amount of \$248,700. This project will be funded with Zone IV Roadway Rehabilitation Funds, supplemented by \$100,000 from Zone IV Development Impact Fees.

Motion was made by Rubin, seconded by Thomas to adopt Resolution No. 06-31:

Awarding a Contract for the Rehabilitation of a Portion of Via Vaquero Road (Sandia Creek Drive to Las Palmeras)

The motion carried unanimously.

**J. Acceptance of Project: Buena Vista Road**

General Manager Holmes reviewed this Zone I Roadway Rehabilitation project performed by Peters Paving and Grading, Inc. for a cost of \$198,818.75, and recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Rubin, seconded by Kelly, to accept the Rehabilitation of Portions of Buena Vista Road project as complete.

The motion carried unanimously.

**K. Finance Committee Report**

Director Bianchi reported that at their recent meeting the Finance Committee discussed funding options for a future office and yard project. They will be looking into loans, self-funding, etc.

**L. Engineering Committee Report**

Director Rubin reported that at the recent meeting of the Engineering Committee, property owners from Zone VI presented plans for their revised project, and the Committee discussed projects currently under construction.

**M. Ad-Hoc Office Relocation Committee Report**

Director Thomas reported that the Committee has discussed the situation with Larry Markham and will be continuing to collect information regarding the feasibility of relocating the District Office to within the CSD boundaries.

Property Owner Harold Rouse asked if a cost analysis has been done on the project, and stated that the Board would face opposition if they pursue building an office and yard in the area.

**N. General Manager's Report**

General Manager Holmes reported that the Zone V FEMA Small Projects contract is underway, and all the other current contracts should be completed within the next 30 days. He is in the process of designing Terreno Drive and Via Santa Rosa between Via Vaquero and Via Tornado, and pothole repairs will be scheduled in all zones before the rainy season.

**O. Executive Session: Real Estate Negotiation**

The Board met in closed session pursuant to the provisions of Government Code §54956.8: Real estate negotiation regarding price and terms of a parcel on Sycamore Mesa at Rancho California Road.

**P. Executive Session: General Manager Position**

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of performance of a public employee (General Manager).

*The Board reconvened in open session.*

With regard to Agenda Item O, General Counsel Jackson reported that the Board directed the Ad-Hoc Committee to take appropriate action to investigate the feasibility of purchasing property for the purpose of building a facility within the District boundaries.

With regard to Agenda Item P, General Counsel Jackson reported that the Board took no action.

**Q. Adjournment**

There being no further business, President Rubin adjourned the meeting at 9:00 p.m.

---

Rob Holmes  
General Manager, Board of Directors

---

Steve Rubin  
President, Board of Directors